

**PLEASE CHANGE ACCOUNTS FOR AUTOMATIC WITHDRAWAL/DRAFT**

(Allow 15 days for processing)

TODAY'S DATE \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

CUSTOMER NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

**TO WHOM IT MAY CONCERN:**

I've recently changed banks and opened an account with Education First Credit Union.

A withdrawal/draft in the amount of \$\_\_\_\_\_ is currently being withdrawn

on \_\_\_\_\_ from the following:

(Day of Month)

Financial Institution \_\_\_\_\_

Routing number \_\_\_\_\_

Account number \_\_\_\_\_

**PAYMENT TYPE OR REASON FOR AUTOMATIC WITHDRAWAL/DRAFT**

Please stop the automatic withdrawal/draft from the current account on \_\_\_\_\_

(Date)

And start the withdrawal/draft from my Education First Credit Union Account

Education First Credit Union Routing Number: 244077271

Education First Credit Union Account Number: \_\_\_\_\_

In the amount of \$\_\_\_\_\_ on \_\_\_\_\_

(Day of Month)

**Address:** 510 E. Mound St.

**CITY:** Columbus

**STATE:** Ohio

**ZIP:** 43215

**PHONE NO:** 614-221-9376 or toll free 1-866-628-6446

**EDUCATION FIRST CREDIT UNION REPRESENTATIVE:** \_\_\_\_\_

If you have any questions, please let me know. Thank you.

Sincerely,

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

NAME (PLEASE PRINT) \_\_\_\_\_

PHONE \_\_\_\_\_

DAY / EVENING (circle one)

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

(BE SURE TO KEEP A COPY OF THIS DOCUMENTATION FOR YOUR FILES.)



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